

CONFIDENTIAL

Executive Registry
10-6
2-2817

6 October 1951

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Request for T/O Increase.

1. Request increase of three positions for the T/O of Special Register, Office of Collection and Dissemination.

2. Present T/O -
Additional Positions -
Proposed (New T/O) -

3. Positions and units are as follows:

Office of the Chief
1 Intelligence Officer - GS-12
File Operations Branch
2 File Clerks - GS-4

4. This Office recommends approval of these positions.
Concurrences of Personnel and Comptroller have been obtained.

JAMES D. ANDREWS
Advisor for Management

Enclosure: OCD T/O Correspondence.

JOB NO. _____ BOX NO. _____ FILE NO. _____ DOC. NO. 22 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S SECRET JUST 22
NEXT REV DATE 1/1/52 REVIEW DATE 12/1/51 REVIEWER [Signature] RE DOC. 22
NO. PGS 4 CREATION DATE _____ ORG COMP 30 COPIES 32 ORG CLASS S
REV CLASS C REV COORD. _____ AUTH: HR 70-3

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